

# Covid-19 – keep talking

## New Q&A site on our Intranet

In Dennis's note yesterday he talked about the importance of *focus*, *transparency* and *frequency* in our communications during what is clearly a very challenging time for our people, our business and our communities.

Taking these points on board we are enhancing our communication plan to ensure we are keeping you up to date with information as it arises as well as ensuring we enable dialogue to take place. This is even more important as more of our people are working away from the office remotely.

Knowing that you will all be thinking about many aspects related to the situation, we want to support ongoing dialogue by ensuring your questions get answered. For this reason, we have created a Q&A platform that enables: -

1. Everyone to post a question
2. Receipt of a clear written response
3. Transparency of the question and answer, as the same question is likely to be asked by many people
4. A sense of community to be maintained in our Colart Family, knowing the value of staying connected during this challenge

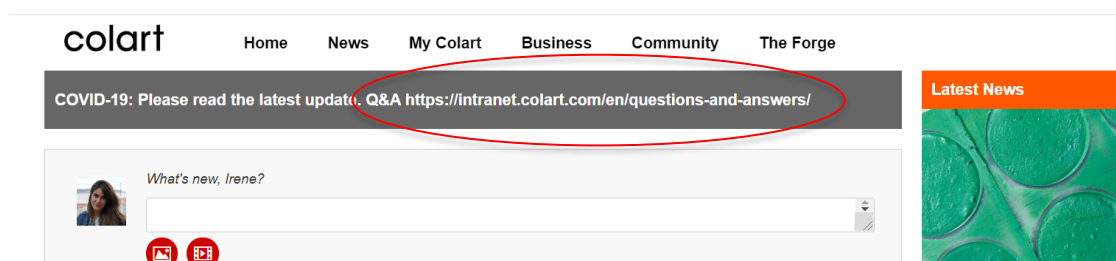
The global HR team will support this platform to ensure you receive a timely response.

Of course, if you have any thoughts and suggestions about how we can improve our connectivity during this period, please do share your thinking with your line manager or use the various tools open to you:

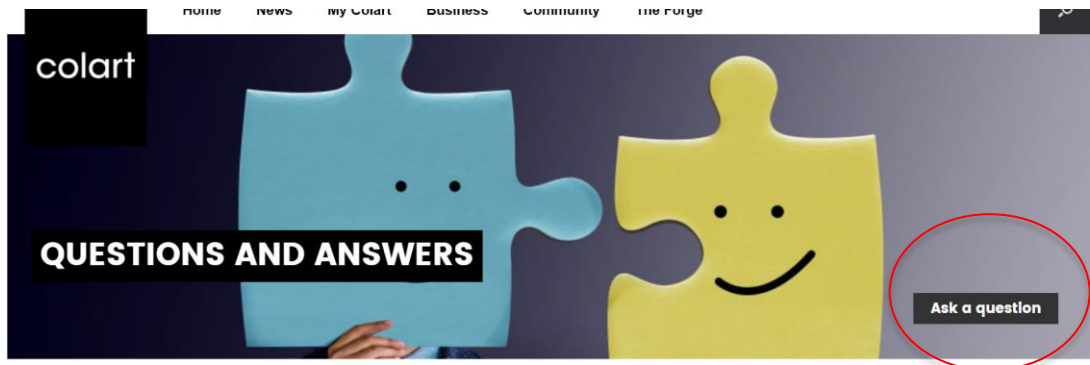
1. The Think Tank
2. The Wall
3. EthicsPoint

**So, have a question? Here's what to do and we look forward to hearing from you:**

- Please find the site [here](#).
- You can also find the link in the [Intranet](#) (see image below) – Copy the link from the intranet and paste it on your browser.



- Read the questions and see if you are able to find the answer you are looking for.
- Submit your question here



**Stay safe, stay connected**

Regards,

Jane Beeston,  
**Chief People Officer**