

# Remote Working Risk Assessment

Dear Colleague,

In line with one of the commitments to our people to create a healthy working environment, we believe that having the right work set up is key to your wellbeing - whether you are working in the office, at home or in an alternative space.

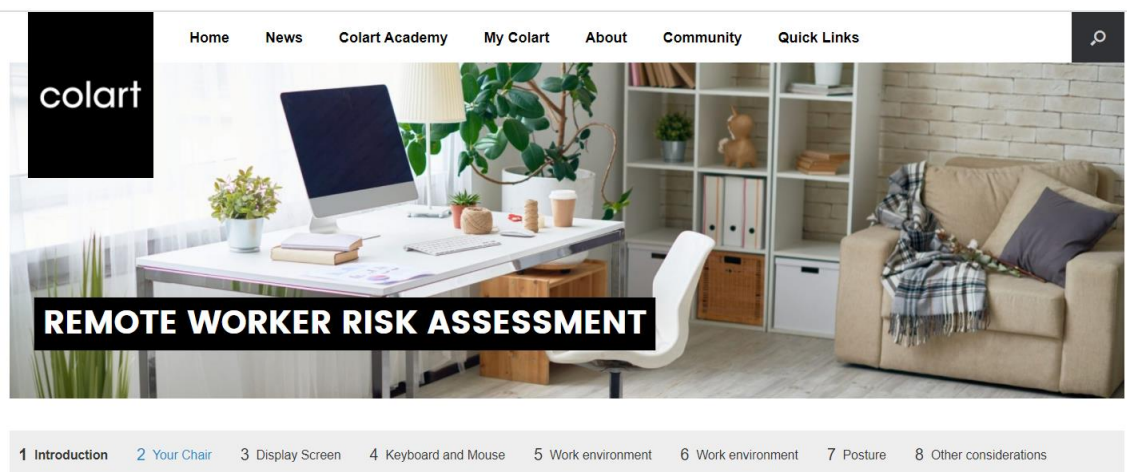
Whilst we can control the working environment in the office, if you are working remotely, we need your support to complete the following risk assessment to understand whether you are working in a productive, healthy, and safe way.

Previously, risk assessments have been completed in different ways by different regions. We are introducing a new integrated process that will currently apply to **UK** and **North American** regions. Other regions will follow when we are able to.

**This replaces all existing processes and will take effect immediately.**

The risk assessment process has two stages. Both stages must be completed sequentially.

## Stage One: Risk Assessment



Home News Colart Academy My Colart About Community Quick Links

colart

**REMOTE WORKER RISK ASSESSMENT**

1 Introduction 2 Your Chair 3 Display Screen 4 Keyboard and Mouse 5 Work environment 6 Work environment 7 Posture 8 Other considerations

## INTRODUCTION

## Stage Two: Remote Worker Equipment Request



STEP 2 OF 2

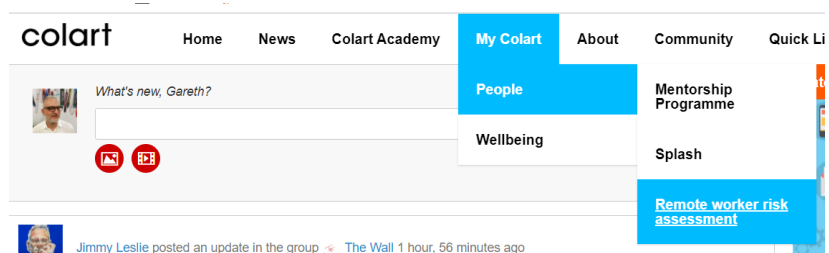
### WHAT EQUIPMENT DO YOU REQUIRE?

Based on the issues you have identified in your risk assessment, select equipment you would like us to provide from the options below



Completing the risk assessment helps you identify areas for improvement and take corrective action, including requesting equipment to optimize your remote working setup.

Click [here](#) to complete your remote worker risk assessment or view directly from the intranet by going to >My Colart>People>Remote Worker Risk Assessment.



Please contact your local HR Business Partner if you have any further questions about the risk assessment process.

Best regards,

Harsa Beagley

UK HR Director